



August 1, 2022

**BSE Limited**

Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai 400 001

**National Stock Exchange of India Limited**

Exchange Plaza, Plot No. C/1,  
G Block, Bandra – Kurla Complex,  
Bandra (East), Mumbai 400 051

Scrip Code: **500325**

Trading Symbol: **RELIANCE**

Dear Sirs,

**Sub.: Final Reminder cum Forfeiture Notice to the holders of partly paid-up equity shares**

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We refer to our letter dated May 13, 2021 for payment of First Call and letter dated November 12, 2021 for payment of Second and Final Call in respect of the partly paid-up equity shares of the Company.

The Board of Directors of the Company, at its meeting held on July 22, 2022, approved issuance of a 'Final Reminder cum Forfeiture Notice' to the holders of partly paid-up equity shares who have not yet paid the call money (First Call or Second and Final Call or both) informing such holders that in the event of failure to pay the call money along with interest thereon on or before the date specified therein, the partly paid-up equity shares of the Company held by them, including the amount already paid thereon, shall be liable to be forfeited.

The 'Final Reminder cum Forfeiture Notice' together with the instructions and Payment Slip, to be sent to the holders of the partly paid-up equity shares, who have not paid the call money, is attached.

The aforesaid documents are also available on the Company's website at <https://www.ril.com/InvestorRelations/FinalReminderCumForfeiture.aspx> and on the website of KFin Technologies Limited, Registrar and Transfer Agents of the Company at <https://rights.kfintech.com/callmoney>.



We request you to take the above on record.

Thanking you

Yours faithfully,

**For Reliance Industries Limited**

A handwritten signature in blue ink, appearing to read "Savithri", is written over the printed name.

**Savithri Parekh**  
**Company Secretary**  
**and Compliance Officer**

Encl.: as above

Copy to:

The Luxembourg Stock Exchange  
35A boulevard Joseph II  
L-1840 Luxembourg

Singapore Exchange Limited  
2 Shenton Way  
#02-02 SGX Centre 1  
Singapore 068804

National Securities Depository Limited  
Trade World, A Wing, 4th Floor,  
Kamala Mills Compound, Lower Parel,  
Mumbai – 400013

Central Depository Services (India) Limited  
Marathon Futurex, A-Wing, 25th Floor,  
NM Joshi Marg, Lower Parel,  
Mumbai - 400013

KFin Technologies Limited  
Selenium Tower B, Plot 31-32,  
Gachibowli, Financial District,  
Nanakramguda, Hyderabad – 500032

**Registered Office:** 3<sup>rd</sup> Floor, Maker Chambers IV, 222, Nariman Point, Mumbai 400 021

**CIN:** L17110MH1973PLC019786

**Phone:** +91-22-3555 5000 • **Fax:** +91-22-2204 2268 • **Email:** investor.relations@ril.com • **Website:** www.ril.com

**FINAL REMINDER CUM FORFEITURE NOTICE  
TO THE HOLDERS OF PARTLY PAID-UP EQUITY SHARES**

August 1, 2022

Final Reminder cum  
Forfeiture Notice Number :  
DP ID and Client ID :  
Sole / First Holder :  
Address :

**Last Date of Payment -  
Friday, August 19, 2022**

Joint Holder 1 :  
Joint Holder 2 :

Dear Shareholder,

**Sub: Final Reminder cum Forfeiture Notice**

- You hold partly paid-up equity shares and the call money (First Call or Second and Final Call or both) have remained unpaid on the said shares as shown in point no.2 below. You were sent the call money notices earlier and that this is the Final Reminder cum Forfeiture Notice for making the payment of call money along with interest thereon.
- In accordance with the Articles of Association of the Company and the Letter of Offer dated May 15, 2020 ("LOF"), a Final Reminder cum Forfeiture Notice is hereby given to you to pay the call money as per details given below:

No. of partly paid-up equity shares on which amount is unpaid	Amount due and payable on		Total amount payable (rounded off to the nearest rupee) (₹)	Payment period
	First Call @ ₹ 314.25 per partly paid-up equity share plus interest @ 8.00% p.a. computed from June 1, 2021 till July 28, 2022 (₹)	Second and Final Call @ ₹ 628.50 per partly paid-up equity share plus interest @ 8.00% p.a. computed from November 30, 2021 till July 28, 2022 (₹)		
(1)	(2)	(3)	(4) = (2) + (3)	(5)
				On or before Friday, August 19, 2022

- The Board of Directors of the Company at its meeting held on July 22, 2022 has approved issuance of a Final Reminder cum Forfeiture Notice to the holders of partly paid-up equity shares who have not yet paid the call money.
- The payment of the call money can be made by any one of the following modes, namely, **(a) R-WAP portal (<https://rights.kfintech.com/callmoney>); (b) demand draft (as per Instruction No. 2(b)) to be submitted to KFin Technologies Limited. Please read Instructions set out in this Final Reminder cum Forfeiture Notice before making payment.**
- Payment Slip (in case you wish to make payment of call money using Demand Draft) is enclosed and can be downloaded from <https://rights.kfintech.com/callmoney>
- The Final Reminder cum Forfeiture Notice along with the Instructions and Payment Slip are also available on the Company's website at <https://www.ril.com/InvestorRelations/FinalRemindercumForfeiture.aspx>
- Please note that failure to pay the call money along with interest thereon (i.e. total amount as shown in column (4) at point no.2 given above) on or before Friday, August 19, 2022, shall render the partly paid-up equity shares of the Company held by you, including the amount already paid thereon, liable to be forfeited in accordance with the provisions of the Articles of Association of the Company and the LOF.**
- You may seek clarifications on any query related to the payment of the call money on the toll-free number 1800 309 4001 (operational from Monday to Saturday between 9:00 AM (IST) and 9:00 PM (IST)).
- Kindly ignore this Final Reminder cum Forfeiture Notice in case you have already paid the call money.

Yours faithfully,  
For **Reliance Industries Limited**

Sd/-  
**Savithri Parekh**  
Company Secretary and Compliance Officer

Encl.: Payment Slip

## INSTRUCTIONS

### 1. PAYMENT INSTRUCTIONS

- (a) Cash payments shall not be accepted. Cheques, money orders and postal orders will also not be accepted.
- (b) No part payment will be accepted. If the amount paid is less than the amount shown in column (4) of point no. 2, then the amount paid shall be adjusted provided such adjustment results in atleast one fully paid equity share and the balance amount which cannot be adjusted to a whole equity share will be refunded.

**For example:** If a shareholder holds 10 partly paid-up equity shares on which only the Second and Final Call is payable @ ₹ 628.50 per equity share, then such shareholder is required to pay ₹6,616/- (alongwith interest). However, if shareholder makes payment of ₹4,000/- only, then an amount of ₹3,970/- will be adjusted and the balance ₹ 30/- will be refunded. Accordingly, 4 partly paid-up equity shares held by shareholder will be forfeited and 6 fully paid-up equity shares will be credited.

- (c) **Payments made using third party bank accounts will be rejected.**

### 2. PAYMENT MODES

The two payment modes are:

- (a) **R-WAP portal: Resident Shareholders and Non-Resident Indian (“NRI”) Shareholders** may pay through the R-WAP portal (<https://rights.kfintech.com/callmoney>). Payment may be made through net banking or UPI or NEFT or RTGS modes. The Company and the RTA shall not be responsible if the application is not successfully submitted or if it is rejected during the process while using the R-WAP facility. For more information, please see section below on **“R-WAP PORTAL (ADDITIONAL INSTRUCTIONS)”**;
- (b) **Demand Draft:** Shareholders may pay by submitting duly filled up **Payment Slip along with a copy of this Final Reminder cum Forfeiture Notice and demand draft to KFin Technologies Limited** (at the address mentioned in point no. 4 (c) below) **on or before 5:00 P.M. (IST), Friday, August 19, 2022.**

Demand draft is to be drawn in case of:

- i. Resident shareholders in favour of **Reliance Industries Limited Rights R**
- ii. Non-Resident shareholders in favour of **Reliance Industries Limited Rights NR**

### 3. R-WAP PORTAL (ADDITIONAL INSTRUCTIONS)

- (a) The facility to make payment of the call money through R-WAP portal is available for Resident Shareholders and NRI Shareholders only;
- (b) Ensure that the details of the correct bank account have been provided while making payment;
- (c) Ensure that sufficient funds are available in the bank account through which payment is made;
- (d) Please check if there are any limits for fund transfers through internet banking or UPI. If yes, please check if the limit is sufficient to pay the call money. If limit is not sufficient, please contact your bank to increase the limit;
- (e) Ensure that you make payment through your bank account only;
- (f) Ensure you have filled in correct details of **PAN, DP ID and Client ID**, as applicable, and all such other details as may be required;
- (g) Please check the acknowledgement received from the R-WAP portal.

### 4. OTHER INFORMATION

- (a) This intimation does not constitute an offer of, or a solicitation of an offer to purchase or sell, any securities of Reliance Industries Limited in any jurisdiction where offers or solicitations are not permitted by law. The information is solely intended for payment of the call money by the shareholders to whom it is addressed and is not to be reproduced, transmitted or distributed to any other person.
- (b) All capitalised terms used in this Final Reminder cum Forfeiture Notice shall have same meaning as ascribed to them in the LOF.
- (c) All correspondence in this regard may be addressed to:

**KFin Technologies Limited**

(Unit: **Reliance Industries Limited**)

Selenium Tower B, Plot no. 31 and 32,

Gachibowli, Financial District, Nanakramguda,

Hyderabad - 500032,

Telangana, India

Contact Person: SP Venugopal / Mohammad Salar

Toll-free No. - 1800 309 4001

E-mail id: [ril.callmoney@kfintech.com](mailto:ril.callmoney@kfintech.com)



Reliance

Industries Limited

Growth is Life

Registered Office: 3<sup>rd</sup> Floor, Maker Chambers IV, 222, Nariman Point, Mumbai 400 021

CIN: L17110MH1973PLC019786

Phone: +91-22-3555 5000 • Fax: +91-22-2204 2268 • Email: investor.relations@ril.com • Website: www.ril.com

RELIANCE INDUSTRIES LIMITED - PAYMENT SLIP

SHAREHOLDERS MAKING PAYMENT THROUGH DEMAND DRAFT SHOULD SUBMIT THIS PAYMENT SLIP ALONG WITH DEMAND DRAFT TO KFIN TECHNOLOGIES LIMITED

SUB: FINAL REMINDER CUM FORFEITURE NOTICE

- 1. I/We am/are holder(s) of partly paid-up equity shares of Reliance Industries Limited (the Company) on which call money (First Call or Second and Final Call or both) have not yet been paid.
2. I/We have received the Final Reminder cum Forfeiture Notice from the Company calling upon me/us to pay the call money using my/our bank account only and I/we declare that I/we are not making payment from any third party bank account.
3. I/We give below my/our particulars, namely:

Table with 2 columns: Field Name, Value. Fields include Name of sole/first holder, Name of second holder, Name of third holder, Address (sole/first holder), E-mail, Telephone / Mobile No., PAN of sole/ first holder, PAN of second holder, PAN of third holder.

- 4. TYPE OF SHAREHOLDER (Please tick ✓) [ ] Resident [ ] Non-Resident

Note: Please tick "Resident" in case you are a Non-Resident shareholder holding partly paid-up equity shares on non-repatriation basis.

5. FINAL REMINDER CUM FORFEITURE NOTICE NO.:

Table with 4 columns: DP ID and Client ID, No. of partly paid-up equity shares, Amount due and payable on (First Call, Second and Final Call), Total amount payable (₹).

6. Please note demand draft is to be drawn in case of:

- i. Resident shareholders in favour of Reliance Industries Limited Rights R
ii. Non-Resident shareholders in favour of Reliance Industries Limited Rights NR

7. PAYMENT DETAILS:

Table with 4 columns: Demand draft amount (₹ in figures, ₹ in words), Demand draft No., Drawn on (Bank & Branch), Date.

Sole/First Holder

Second Holder

Third Holder

Note: Signature(s) as per the specimen recorded with the Depository. In case of joint shareholders, all the joint shareholders must sign in the same sequence as per specimen recorded with the Depository.

Signature lines with 'Tear Here' instruction.

ACKNOWLEDGEMENT SLIP - FINAL REMINDER CUM FORFEITURE NOTICE

Received demand draft No. \_\_\_\_\_ dated \_\_\_\_\_ for ₹ \_\_\_\_\_ drawn on \_\_\_\_\_ [name of bank and branch] the amount aforesaid being the payment towards the total amounts due as per the Final Reminder cum Forfeiture Notice for the below mentioned partly paid-up equity shares of Reliance Industries Limited. (Details to be filled by the holder of partly paid-up equity shares)

Table with 2 columns: Field Name, Value. Fields include Date, Name of the First/ Sole Holder, DP ID and Client ID, No. of partly paid-up equity shares, Final Reminder cum Forfeiture Notice No., Sign and Stamp of KFin Technologies Limited, Date.

Instructions to fill up the Payment Slip

- 1. Cash payment shall not be accepted. Cheques, money orders and postal orders will also not be accepted.
2. The Company will not be liable for any delayed receipt and reserves the right to reject such delayed receipts.
3. Payment Slips should be complete in all respects and demand drafts linked to incomplete Payment Slips will be rejected.



Tear Here



4. The Payment Slip must be filled in English only.
5. All applicants and in the case of application in joint names, each of the joint applicants should mention their respective PANs allotted under the Income Tax Act, 1961. Except for payments on behalf of the Central or the State Government, the residents of Sikkim and the officials appointed by the courts, Payment Slip without PAN will be considered incomplete and is liable to be rejected.
6. Shareholders are advised to write the below mentioned information on the reverse of the demand draft:
  - a. Full name of the sole / first holder;
  - b. Final Reminder cum Forfeiture Notice No.;
  - c. DP ID and Client ID; and
  - d. No. of partly paid-up equity shares held by the shareholder.
7. The Payment Slip together with a copy of the Final Reminder cum Forfeiture Notice along with demand draft must be submitted **on or before 5:00 P.M. (IST) Friday, August 19, 2022, to KFin Technologies Limited**, Selenium Tower B, Plot no. 31 and 32, Gachibowli, Financial District, Nanakramguda, Hyderabad – 500032, Telangana, India.