Dated : June 23, 2020
Chief Compliance Officer

Sd/-

By order of the Board of Directors

7. (b) with the Company / KFinTech by clicking on

(a) with their Depository Participant(s) with whom they maintain their demat

Members are requested to register / update their complete bank details:

6. (a) The Company has fixed

(b) Subject to approval of the Members at the AGM, the dividend will be paid

5. (a) The manner of voting remotely (a) Members will have an opportunity to cast their vote(s) on the business as set

(b) Members holding shares in dematerialised mode, who have not registered / updated their email addresses with their Depository Participants, are

4. (b) Members holding shares in dematerialised mode, who have not registered / updated their bank details with the Depository Participants, are requested to register / update their bank details with the Depository Participants.

3. (a) In compliance with the relevant circulars, the Notice of the AGM and the

2. In compliance with the relevant circulars, the Notice of the AGM and the

Manner of registering mandate for receiving Dividend:

The aforesaid documents will also be available on the Company’s website at

www.ril.com and on the website of the Stock Exchanges, i.e., BSE Limited
and National Stock Exchange of India Limited at www.bseindia.com
and www.nsaid.com, respectively, and on the website of Company’s Registrar and Transfer Agent, KFin Technologies Private Limited (“KFinTech”)

Manner of registering / updating email addresses:

K. Sethuraman

Manner of registering / updating email addresses:

3. Members are requested to register / update their complete bank details:

(a) with their Depository Participant(s) with whom they maintain their demat accounts.

(b) with the Depository Participants by submitting (i) scanned copy of the signed request letter which shall

contain member’s name, folio number, bank details (Bank account number, branch name and address), with Board’s Report, Auditors’ Report and other documents required to be

attached thereto, will be sent to all the Members of the Company whose email addresses are registered with the Company / Depository Participant(s).

(b) The manner of voting remotely (a) Members will have an opportunity to cast their vote(s) on the business as set

out in the Notice of the AGM through electronic voting system ("e-voting")

(b) Members holding shares in dematerialised mode, who have not registered / updated their email addresses with their Depository Participants, are requested to register / update their email addresses with the Depository Participants.

Manner of casting vote(s) through e-voting:

Members participating through the VC / OAVM facility shall be reckoned for the purpose of the AGM.

The login credentials for casting votes through e-voting shall be made available at the AGM ("Insta Poll") and Members attending the AGM who

have not cast their vote(s) by remote e-voting will be able to vote at the AGM through Intra-Poll.

Payment of dividend will be subject to deduction of tax at source (TDS) at applicable rates. For more details, please refer to the Notes to the Notice of AGM.

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(a) with their Depository Participant(s) with whom they maintain their demat accounts. If shares are held in dematerialised mode by submitting the requisite documents. Details in a form prescribed by your Depository Participant may also be required to be furnished, and

(b) with the Depository Participants by submitting (i) scanned copy of the signed request letter which shall

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